Ayşe ÖZKAN September 13, 2014

2 Nolu Bostancı Mah. Şahin Sok.

No:6 Ortahisar/Trabzon/Türkiye

Tel: 0538\*\*\*\*\*\*\*

[ozkanayse67@windowslive.com](mailto:ozkanayse67@windowslive.com)

To whom it may concern,

I am writing in response to your advertisement in the newspaper of Milliyet posted on 12th of September 2014, regarding the post of translator position. I am applying for this job because I believe that I have the necessary skills that required for the job. Please find attached mv CV summarising, my education, qualifications, and experience.

I first became interested in translation when I studied as a student at Karadeniz Technical University in Trabzon, Turkey. I took lessons which lasted for 4 year and I realized that translation is an area I would like to work in. As I recent graduate, I am now seeking an opportunity to use my English skills.

I have worked as a translator in the April Publishing. This is an excellent experience for me. I have sound knowledge and understanding of the ideas between different languages and have ability to interpret them in appropriate manner. Apart from English, I have expertise in Russian and German.

I am motivated and hardworking person. Your position is the perfect opportunity for me to develop myself. Given my position for language and translation, I know that I will bring a high level of enthusiasm to your team and I would love the opportunity to make a valuable contribution to your company.

Thank you for considering my application. I look forward to your positive response.

Yours sincerely,

Ayşe ÖZKAN