**NONJABULO MCHUNU Term – time address**  Home address BirlikApartmanı 2 31 Radcliffe Road KemrayaMah. Woodlands Balik Pazarı Sokak Durban Kat 5 Daire 14 South Africa Trabzon 4004 Turkey

To whom it may concern

I am writing in response to your advertisement in *The Mercury* of November 18 2013 regarding the post of Tour Guide for extended tours from Cairns to Cape York in northern Australia. Please find enclosed my CV summarizing my education, qualifications and experience.

I first became interested in being a tour guide, when I worked as a hostess at a stadium *Moes Mabhida* in Durban, South Africa. I worked for a duration of 9 months, the best 9 months of my life. As a hostess my job entailed interacting with guests , of different cultures and ethnic groups which made me realize I should pursue a career as a tour guide.

I am currently a tour guide*,* in South Africa; Kruger National Park, Cape Town. This job has been a stepping stone for me and also a wonderful experience, my contagious positive energy and good sense of humor helped me to present outstanding presentations whilst giving tours. As mentioned in my CV, I am in charge of planning and organizing tours, these tours include historical monuments, botanical gardens, royal parks, museums and in addition art galleries and other areas of cultural interest, working in a team has helped me improve my organizational and time management skills. I am an easy going spirit and full of enthusiasm which comes in hand with being a tour guide, helping people visit unfamiliar places and educating people about these places gives me a greater purpose and I fall more in love with my job and tourism. My English is advanced, and I am comfortable with talking to large groups of people.

I am also qualified in first aid, I completed the course when I did Aviation in 2012. I’ve been driving for 3 - 4 years and as the advertisement states a clean driving license is essential, my driver’s license is clean. I usually cook dinner for my friends and family and I’ve been told am quite the *‘Chef ‘,* I also plan the meals for the guests at the park which I enjoy greatly*.* I take great interest in tourism , history and sight – seeing. I studied abroad for 4 years, so I have no problem with being away from home for extended periods. I work proactively and dedicatedly therefore I think I am the perfect person for this position, I strive for excellence and do not give up easily and it is for this reason that I am applying for this post that you have advertised.

I am a very flexible person so I would be available to come for an interview at any time. I look forward to hearing from you.

Yours Sincerely

Nonjabulo Mchunu