COVERING LETTER

Dear Mr Freeman

I am writing in response to your tour guide position for extended tours from Cairns to Cape York in northeastern Australia. Please find enclosed my CV summarizing my education , qualifications and skills.

During my three years in the travel and tourism industry , I have worked across education , tour management and tour guide. In my current position with Çağla Tour in Eskişehir , I am responsible for leading tours of up to seven days , planning provision and ensuring the overall safety.

I am an adventurous person who thrives on developing new trips and making environmental education. I have the features of leadership , communication and organization.

I have an extensive experience , possess a clean driving licence ( at least 5 years), good people skills and speak English ( Advanced Levels ) and Spanish ( Intermediate Level ) . And I belong to first aid diploma, basic cooking skills ( Catering to all customer needs ) . I also possess knowledge to be an enthusiastic and responsible tour guide , and I enjoy the opportunity to meet people of all ages and cultures. I really want to see other countries and different people. I exactly believe myself for this job.

I am excited about possibility of joining your innovative company and of working with you develop the best outback experience possible. I look forward to hearing from you.

Kind reagards , Yours sincerely

EMİNE TAMTÜRK