**GÜLŞEN ÇAĞATAY**

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Tony Titanium

Director of human resources

Australian Tours

2675 Sydney Australia

Sunday, October 06, 2013

Dear Mr. Titanium,

I am submitting my resume for consideration for the tour guide position located in Sydney, Australia office as advertised on [www.dailymail.co.au](http://www.dailymail.co.au). I am interested in this position because I believe this opportunity will be mutually beneficial. I offer tour guiding over five years’ experience in Black Sea Region tour guiding and volunteering in tour lines. In addition, I am comfortable working independently and as a team member.

I am currently a bachelor student in Karadeniz Technical University, Department of Western Languages and Literature, division of English Language and Literature. I had opportunity to work in a local tour company as a tour guide for both Turkish and foreign tourists. Although this was a temporary job for me which lasted 4 months, it made me realize that guiding people and communicating with people was a field I would like to work in.

Additionally, as a person I am hard working, determined and reliable person always looking to grow my knowledge and open to learn new skills and meeting people from different cultures and people, and I am sure if I am given the opportunity to work with you, I will be able to tell you more about my achievements and aspirations. I am academically qualified; I have a clean driving license since 2007, and a first aid diploma. During my stay abroad I had opportunity to work in different cuisines. Therefore, I have quite rich cooking skills that you might like taste some of them. I am good at speaking English as well as German and a little Greek. Due to the fact that I am seeking for that position, I have no issue to work in irregular times and it is not a problem for me to be away from home for extended periods.

During the period of job training I hope that I will be given enough theoretical knowledge in different locations in your organization in terms of tour guiding stops. In your organization I would also have opportunity to see the Australian work perspective and culture.

For the past 10 years, I had opportunity to travel abroad and practice my skills in different areas, I am very confident about my skills will transfer well into this position. You will find me energetic, warm and helpful, the type of person on whom your team will rely.

I would appreciate the opportunity to further discuss my experience and qualifications with you. Please feel free to call me at +90 XXXXXXXXX. I would be available for an interview via phone or Skype.

Sincerely

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