Dear Authority,

I am submitting an application for teaching position at your English course for this summer. I am writing because I know, you employ your old students as your teachers. I am your old student in the year 2013-2014. You can find my CV from attachment.

I am dealing with English from childhood. I went a lot of courses to learn English. At the end of my first year at highschool I decided to study English language and literature or something so I chose study at English class. I took a lot of private tutors of English and attended your course in last year of my highschool to prepare for university exam.

In my highschool years I tutored primary school children for developing their English and currently I am studying English language and literature at Karadeniz Technical University also I have developed my teaching skills on children, when I was working at BonBon Kindergarten in academic semestr this year(2014-2015). I trust myself about controlling the class and students, because when I was tutoring private and working at BonBon I experienced controlling the balance between class and students very well.

I would come for an interview at any time. This cooperation would be very useful for both of us.

Yours sincerely.

Güner KAZANCIOĞLU