Dear Bordo Mavi Radio, To whom it may concern, 13.10.2014 ELAZIĞ

I am writing in response to your advertisement in radio.pragrammers website regarding the post of call center assistant. Please find enclosed my CV summarizing my education, job experiences and qualifications.

I first became interested in doing this job for training and permanent job as you especially state in your advertisement.My first experience about making a radio programme which is Elazığ Police Radio in Elazığ as I was but it lasted three months and then I moved to Trabzon. When I saw your advertisement, I noticed that my communication skills are what your position needs. Secondly, I found a suitable location in your departman when i see your advertisement.

I am good at scheduling appointments, establishing and maintaining relationships with potential and current clients.I also love training and working regular times as you need for the job because I have full of energy to help people to make each day. I believe I am a bright, friendly and persuasive person in addition to I have a great sense of humor. I find myself a suitable candidate in this field, and it is the reason that I am applying for the post you have advertised.

I would be available to come for an interview at any time. I look forward to hearing from you.

Yours faithfully,

Kübra AYDINLI