**To whom it may concern;**

**I am interested in the general manager position advertised on your website. My resume is enclosed for your review.**

**I have several years of hotel business sector experience. At first I started working in a luxury hotel (Hilton) as a waitress, but I thought that this job was not suitable for me. Because, I graduated from university with a good degree and my aim was not being a waiter. So I got more ambitious…**

**After waitressing, I started working as a receptionist due to my efficient individual and highly-organized qualities. I worked several luxuries 5 star hotels. The last one was The Point Resort. At the same time I improved myself (skillful in project tasks and able to prioritize tasks).Then I achieved my dreams with contributions of my education and experiences. I promoted to general manager of Four Seasons Hotel in New York. I have worked there for 2 years but after seeing your advertisement I realized that this hotel will not give chance of improving myself. Also I believe that your hotel will be a big opportunity for me. I want to add my other skills like being good at using Word, Excel and also speaking fluent-written German and Spanish. To sum up, I achieved big achievements in short time...**

**As you can see my skills are an ideal match for this position. Thank you for your consideration. I look forward to hearing from you to arrange an interview.**

**Yours sincerely,**

**Selda KEŞ**