Mermerdelen M. Çağla S. 16.07.2013

Kale apt. kat:5 no:18

Merkez / RİZE

Australian Tours

Human Resources Manager

Dear, Mrs Roberts

I am writing to response to your advertisement which I saw on your website of july 2013 regarding the motivated tour guide. You can find my CV enclosed my education, qualifiations and experience.

I am an undergraduated student in English Literature and Language department at Karadeniz Technical university. To be honest, I want this job to further my english level. I believe that It would be a good opportunity for me improve my speaking skill.

I had driving licence after graduated from high school. By this time I did not get any traffic fines. I am responsible person and have have communication skills. Cooking is my hobby, for this reason in my home city I had attended cooking cources in cultural center. I am cooking for a long time consequently, I am confident in cooking. Before starting university I worked in relays about six months in Assist Call Center. Extended times will not be problem .I firmly believe that I will be a good fit in this position.

I would be available to come for an interview at any time.

I look forward to hearing from you.

Your sincerely,

Zühal Karafazlı